



**Cass Business School**  
CITY UNIVERSITY LONDON

Please return to:  
MBA Admissions Office  
Cass Business School  
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## MBA PROGRAMME Reference Form

### APPLICANT'S NAME:

_____	_____
(surname)	(first/given names)

The above named has quoted you as a referee in his/her application to the MBA programme at Cass Business School.

### REFEREE'S NAME:

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We are very grateful for your assistance, as selection from amongst potential candidates is extremely difficult. Your comments will be an important contribution in assessing the applicant and will be treated in the strictest confidence. Please let us know if you would like this reference to be acknowledged.

#### 1. How long have you known the applicant and in what capacity?

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#### 2. What do you consider to be the applicant's main strengths and weaknesses?

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**3. It would be very helpful if you would rank the applicant relative to his/her peer group (i.e. relative to other graduates you employ, to fellow undergraduates, to fellow post-graduates etc.)**

Peer group for comparison \_\_\_\_\_

<b>% rating in peer group</b>	<b>Outstanding Top 5%</b>	<b>Excellent Top 10%</b>	<b>Very Good Top 25%</b>	<b>Good Top 40%</b>	<b>Average</b>	<b>Below Average</b>	<b>Not Known</b>
Intellectual/academic capacity							
Capacity for fluent and logical communication - orally - in writing							
Ability to work hard							
Perseverance							
Leadership							
Creativity							
Warmth/social skills							

**4. What is your opinion of the applicant's suitability for an MBA programme,**

**5. Is there any information which you feel is relevant?**

Please continue on a separate sheet if necessary.

Name and position	Address	
Tel:	Fax:	e-mail:

Referee's signature	Date
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